

Position Sought: _____

SCHOOL DISTRICT OF CORNELL
P. O. BOX 517
CORNELL, WI. 54732
715-861-6947 Fax 715-239-6587

APPLICATION FOR EMPLOYMENT

The School District of Cornell does not discriminate in employment on the basis of race, religion, national origin, sex, age, marital status, disability, sexual orientation, arrest or conviction record, or any other legally protected status.

PERSONAL INFORMATION

Name: _____
Last First Middle

Present Address: _____
Street City State/Zip

Permanent Address: _____
Street City State/Zip

Telephone (Home): _____ (Cell) _____

(Work): _____ E-Mail: _____

EDUCATIONAL HISTORY

High School:

Name: _____ Location: _____ Diploma (Y/N) _____

Post Secondary (most recent first)

School: _____ Location: _____ Diploma (Y/N) _____

Major: _____ Minor: _____

School: _____ Location: _____ Diploma (Y/N) _____

Major: _____ Minor: _____

Teacher Certification(if applicable) Areas: _____ Grades: _____

STUDENT TEACHING (for teacher applicants only)

School Name: _____ Location: _____ Grades: _____

Coop Teacher: _____ Phone: _____

School Name: _____ Location: _____ Grades: _____

Coop Teacher: _____ Phone: _____

WORK EXPERIENCE (most recent first – attach separate sheet with listings of other relevant employment)

Position: _____ Employer: _____

Address: _____ Supervisor: _____

Reason for Leaving: _____ Dates of Employment: _____

Position: _____ Employer: _____

Address: _____ Supervisor: _____

Reason for Leaving: _____ Dates of Employment: _____

Position: _____ Employer: _____

Address: _____ Supervisor: _____

Reason for Leaving: _____ Dates of Employment: _____

REFERENCES – which did not provide letters of recommendation

Name: _____ School/Company: _____ Phone: _____

Position: _____ Address: _____

Basis of Reference (e.g. previous supervisor): _____

Name: _____ School/Company: _____ Phone: _____

Position: _____ Address: _____

Basis of Reference (e.g. previous supervisor): _____

Name: _____ School/Company: _____ Phone: _____

Position: _____ Address: _____

Basis of Reference (e.g. previous supervisor): _____

BACKGROUND INFORMATION

Are you currently employed? _____ Yes _____ No

Is your current employer aware of your application for another job? _____ Yes _____ No

An offer of employment is conditional based upon proof of eligibility to work in this country, successful background and criminal background checks, appropriate certification, passing of physical and other conditions that may be required and approval by the School Board.

PERSONAL STATEMENT

Personal Statement must be handwritten

You have applied for a position in a school district that is very unique because of its size, demographics and location. How would you contribute to this being one of the best small school districts in Wisconsin?

This image shows a single sheet of white paper with horizontal ruling lines. The lines are evenly spaced and run across the width of the page. There are no margins, text, or other markings on the paper.

Background Check
School District of Cornell

All applicants who desire to be seriously considered for a position with the School District of Cornell must consent to having a thorough background and reference check. Each question must be answered accurately by circling "Yes" or "No"; when a "Yes" is circled an explanation should be included detailing dates and other significant information.

- ☐ Yes ☐ No 1. Have you ever been investigated for alleged misconduct in the course of any employment?
- ☐ Yes ☐ No 2. Have you ever resigned, been disciplined, or dismissed from any teaching, or other school position, or any other position (paid or unpaid) involving children, in part, for alleged immoral conduct¹ or incompetence².
- ☐ Yes ☐ No 3. Have you ever had a teaching or teacher aide certificate or license to be employed denied, revoked, or suspended?
- ☐ Yes ☐ No 4. Is disciplinary action of your educationally related certificate or license currently pending in any state?
- ☐ Yes ☐ No 5. Have you ever been investigated for sexual conduct, abuse, or neglect that resulted in any legal action up to and including conviction, or guilty adjudication for violating a civil law or a local ordinance?
- ☐ Yes ☐ No 7. Have you ever participated in a deferred prosecution program resulting from a criminal investigation?
- ☐ Yes ☐ No 8. Have you ever been acquitted or found not guilty of a criminal offense involving sexual conduct, harm or threat of harm to another, for reasons of insanity, mental disease or defect, diminished mental capacity or comparable legal defense or basis?
- ☐ Yes ☐ No 10. Is any criminal or misdemeanor charge pending against you in any state?
- ☐ Yes ☐ No 11. Have you or a school district (or other employer) you were employed by ever been party to a civil settlement, award, or agreement of any kind that involved an allegation concerning your sexual, physical, or emotional conduct?
- ☐ Yes ☐ No 12. Have you ever been convicted, plead nolo contendere or no contest to any offense or violation other than minor traffic violations (include felonies, misdemeanors, or municipal ordinance violations). List all pending charges for such violations.
- ☐ Yes ☐ No 13. Have you ever been denied employment because of failure to pass a drug screening? Or for falsification of employment records?
If "Yes", please provide a written explanation

¹ "Immoral Conduct" means conduct or behavior that is contrary to commonly accepted moral or ethical standards and that endangers the health, safety, welfare or education of any child.

² "Incompetency" means substantial, prolonged patterns of inadequate performance of duties or the lack of ability, legal qualifications or fitness to discharge required duties, affecting the health, welfare, safety or education of pupils or children.

For any "Yes" response, provide a detailed written explanation on this or another sheet of paper.

I HEREBY AFFIRM that all information on and with this application is true and complete to the best of my knowledge. I understand that any misrepresentation or falsification of facts may result in denial (or termination) of employment.

I HEREBY AUTHORIZE any of my previous employers, law enforcement agencies, any public agency holding criminal background information, the Wisconsin Department of Public Instruction (including its Licensing office), and the courts to release information which pertains to my response to the questions listed above, or any inquiry related to background and reference checks conducted as a result of this job application. I hold the School District of Cornell harmless in its search for background information, as well as any provider of such information.

Name(s) (current as well as any other names used, including maiden)	Social Security Number	Date of Birth
Signature	Telephone Number	Date Signed